

Parents guide to School Gateway Web

Account activation

Navigate to www.schoolgateway.com

Select the **New user** tab

The screenshot shows the School Gateway website interface. At the top, the logo 'Schoolgateway' is displayed with the tagline 'Keeping up with what's going on at school is easier than ever'. Below the logo is a navigation bar with icons for various features: PAY, MESSAGES, TIMETABLE, BEHAVIOUR, ACHIEVEMENT, ATTENDANCE, ABOUT ME, and PUPIL PREMIUM. The main content area has two tabs: 'EXISTING USER' and 'NEW USER'. The 'NEW USER' tab is active, showing a form for account activation. The form includes an 'EMAIL ADDRESS' field with a note: 'The email address that you enter must match the one registered with your school(s)'. Below this is a 'PIN' field and a 'LOGIN' button. A link for 'Forgotten your PIN?' is also present. Below the form, there are three promotional banners. The first is for 'SCHOOL GATEWAY MOBILE', featuring a hand holding a smartphone displaying the app interface, with text: 'School Gateway is just a touch away. Get the app.' and 'Available on the App Store' and 'ANDROID APP ON Google play'. The second banner asks 'Are you a school that would like to use School Gateway?' with a 'FIND OUT MORE' button and an image of a woman using a laptop. The third banner at the bottom states 'USED BY OVER 2,000 SCHOOLS ACROSS THE UK'. At the very bottom, there are logos for VISA, MasterCard, and Maestro, and a footer with links: 'Schoolgateway | Terms & Conditions | Accessibility | Privacy & Cookie Policy | Sitemap'.

Enter your email address and mobile number that is registered with the school

help ?

Schoolgateway

Keeping up with what's going on at school is easier than ever

PAY MESSAGES TIMETABLE BEHAVIOUR ACHIEVEMENT ATTENDANCE ABOUT ME PUPIL PREMIUM

EXISTING USER NEW USER

Please enter the email address and mobile number that your school(s) contact you on and press the 'Send PIN' button. You will then be sent a new PIN number by text message.

EMAIL ADDRESS

MOBILE SEND PIN

SCHOOL GATEWAY MOBILE

School Gateway is just a touch away. Get the app.

Available on the App Store

ANDROID APP ON Google play

Are you a school that would like to use School Gateway?

FIND OUT MORE

USED BY OVER 2,000 SCHOOLS ACROSS THE UK

VISA MasterCard Maestro

Schoolgateway | Terms & Conditions | Accessibility | Privacy & Cookie Policy | Sitemap

Select **Send PIN** - your 4 digit PIN will be sent via text message to your mobile phone

You will need this PIN number each time you log in so keep it safe!

Logging in

Navigate to www.schoolgateway.com

Schoolgateway

Keeping up with what's going on at school is easier than ever



EXISTING USER

NEW USER

EMAIL ADDRESS

The email address that you enter must match the one registered with your school(s)

PIN

LOGIN

[Forgotten your PIN?](#)



SCHOOL GATEWAY MOBILE

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Available on the
App Store

ANDROID APP ON
Google play

Are you a school that would like to use School Gateway?

[FIND OUT MORE](#)



USED BY OVER 2,000 SCHOOLS ACROSS THE UK



[Schoolgateway](#) | [Terms & Conditions](#) | [Accessibility](#) | [Privacy & Cookie Policy](#) | [Sitemap](#)

Enter your email address and PIN number

Home

Once you have logged in you will be directed to the **Home** screen

The children you are linked to will be displayed

The screenshot shows the School Gateway interface. At the top right, it says "Welcome, Evie Roberts | [Change PIN](#) | [sign out](#) | [help ?](#)". The main header is "Schoolgateway" with navigation links for "HOME", "ABOUT ME", and "SCHOOL DETAILS". Below this, the user's name "Phoebe Roberts" and "STUDENT DETAILS" are shown. The main content area displays the student's profile: "Green Abbey School: Support Madeline", "Year 9", and "Class 9A". To the right is the school's crest and name "Green Abbey School". There are five main data cards: "ATTENDANCE" (72.7%, 3 Unexplained absences), "TIMETABLE", "PAYMENTS", "BEHAVIOUR" (10 points), and "ACHIEVEMENT" (35 points). A "PUPIL PREMIUM" card is also present with the text "Find out if you qualify". At the bottom, there is a banner for "SCHOOL GATEWAY MOBILE" with instructions to get the app, and logos for the App Store and Google Play.

Attendance

To view your child's attendance data select the Attendance icon from the Home page or icon from the toolbar

It will highlight in red, any unexplained absences for your child/children.

Welcome, Evie Roberts | [Change PIN](#) | [sign out](#) | [help ?](#)

Schoolgateway

HOME | ABOUT ME | SCHOOL DETAILS

Home > Phoebe Roberts (9A) - Attendance

Phoebe Roberts (9A) STUDENT DETAILS

Attendance:	72.7%
Explained Absences:	0.0%
Unexplained Absences:	27.3%

Green Abbey School

[ADVISE OF FUTURE ABSENCE](#)

5 March 2014 All Day	EXPLAIN
26 February 2014 All Day	EXPLAIN

SCHOOL GATEWAY MOBILE
School Gateway is just a touch away. Get the app.

Available on the [App Store](#) | [ANDROID APP ON Google play](#)

To explain an unexplained absence click Explain, next to the absence.

EXPLAIN ABSENSE X

TO: Green Abbey School:

Phoebe Roberts (9A) was absent on 4 March 2014 because << reason >>

[SEND](#)

Click into the white box and type the explanation - be sure to include the name of your child/children and the date(s) of the absence.

If you have more than one absence to explain, include all dates of any absences that need explaining in your message.

Click **Send** to send your explanation to the school.

If you need to let the school know of any future absences, select the Advise of future absence button

The screenshot shows the 'Schoolgateway' interface for a student named Phoebe Roberts (9A). At the top, there is a teal header with the 'Schoolgateway' logo and a user greeting: 'Welcome, Evie Roberts | Change PIN | sign out help?'. Below the header is a navigation bar with 'HOME', 'ABOUT ME', and 'SCHOOL DETAILS'. The main content area shows the student's profile with a photo and name 'Phoebe Roberts (9A)'. To the right is a toolbar with icons for a checkmark, calendar, shopping cart, home, refresh, and a plus sign, along with a 'STUDENT DETAILS' dropdown. The attendance summary shows: Attendance: 72.7%, Explained Absences: 0.0%, and Unexplained Absences: 27.3%. To the right of this summary is the school logo for 'Green Abbey School'. Below the summary is a button labeled 'ADVISE OF FUTURE ABSENCE'. There are two listed absences: '5 March 2014 All Day' and '26 February 2014 All Day', each with an 'EXPLAIN' button. At the bottom, there is a banner for 'SCHOOL GATEWAY MOBILE' with instructions to get the app, and logos for the App Store and Google Play.

Click into the white box and type in the details of the absence, including your child's name, date of absence and reason for absence

The screenshot shows a modal window titled 'ADVISE FUTURE ABSENSE' with a close button (X) in the top right corner. The 'TO:' field is set to 'Green Abbey School:'. The main text area contains a pre-filled message: 'Phoebe Roberts (9A) will be absent on << date >> because << reason >>'. A 'SEND' button is located at the bottom right of the form.

Click Send to submit the information to the school

Timetable

To view your child's timetable for the next 10 school days select the Timetable icon from the Home page or icon from the toolbar

Schoolgateway

Home > Phoebe Roberts (9A) - Timetable



Phoebe Roberts (9A)



STUDENT DETAILS ▾

Timetable

Space for School Logo if populated

Monday, 10 March 2014

French	09:15
J Lebon	Language Room 7
Mon:1	11x/Fr2
Business Studies	10:15
P Hall	Business Studies 2
Mon:2	11C/Bs1
Science	11:35
S Andrews	Science Lab 9
Mon:3	11x/Sc3
Mathematics	12:35
F Burton	Maths Room 3
Mon:4	11x/Ma3
English	14:30
J Sinclair	English Room 6
Mon:5	11x/En3

Tuesday, 11 March 2014

Science	09:15
S Andrews	Science Lab 9
Tue:1	11x/Sc3
French	10:15
J Lebon	Language Room 7
Tue:2	11x/Fr2
CDT:Des & Com	11:35
E Waters	Technology 2
Tue:3	11A/Dc1
Mathematics	12:35
F Burton	Maths Room 3
Tue:4	11x/Ma3
Physical Ed	14:30
B Kinross	Gym
Tue:5	11x/Pe3

Wednesday, 12 March 2014

Science	09:15
S Andrews	Science Lab 9
Wed:1	11x/Sc3
Science	10:15
S Andrews	Science Lab 9
Wed:2	11x/Sc3
CDT:Des & Com	11:35
E Waters	Technology 2
Wed:3	11A/Dc1
CDT:Des & Com	12:35
E Waters	Technology 2
Wed:4	11A/Dc1
English	14:30
J Sinclair	English Room 6
Wed:5	11x/En3

Thursday, 13 March 2014

Business Studies	09:15
P Hall	Business Studies 2
Thu:1	11C/Bs1
Business Studies	10:15
P Hall	Business Studies 2
Thu:2	11C/Bs1
Geography	11:35
A Simmons	Humanities Room 1
Thu:3	11B/Gg1
Geography	12:35
A Simmons	Humanities Room 1
Thu:4	11B/Gg1

Friday, 14 March 2014

Religious Ed	09:15
A Blacker	Humanities Room 2
Fri:1	11x/Re3
Mathematics	10:15
F Burton	Maths Room 3
Fri:2	11x/Ma3
Geography	11:35
A Simmons	Humanities Room 1
Fri:3	11B/Gg1
French	12:35
J Lebon	Language Room 7
Fri:4	11x/Fr2

Monday, 17 March 2014

French	09:15
J Lebon	Language Room 7
Mon:1	11x/Fr2
Business Studies	10:15
P Hall	Business Studies 2
Mon:2	11C/Bs1
Science	11:35
S Andrews	Science Lab 9
Mon:3	11x/Sc3
Mathematics	12:35
F Burton	Maths Room 3
Mon:4	11x/Ma3

Payments

To view and/or make a payment select the Payments icon from the Home page or icon from the toolbar

Achievement

To view any new or past achievements your child has received select the Achievements icon on the Home menu or in the toolbar in any of the screens

Welcome, Evie Roberts | [settings](#) | [sign out](#) | [help?](#)

Schoolgateway

HOME | ABOUT ME | SCHOOL DETAILS

Home > Phoebe Roberts (9A) - Achievements

Phoebe Roberts (9A) STUDENT DETAILS ▼

Achievements

Achievement details from: 1 September 2013 to 10 March 2014

Total Points: 35

Space for School Logo if populated

Achievement Details: expand all ▼

Musical Activity 5 March 2014	10 Points show achievement details ▼
Excellent Effort 5 March 2014	15 Points show achievement details ▼
Extra-curricular Activity 5 March 2014	10 Points show achievement details ▼


SCHOOL GATEWAY MOBILE
School Gateway is just a touch away. Get the app.







Available on the **App Store** | **Google play**

New achievements will be highlighted in Orange

To view more details about the achievement click the **show achievement details** drop down arrow under the relevant achievement

Home > Phoebe Roberts (9A) - Achievements


Phoebe Roberts (9A)







STUDENT DETAILS ▾

Achievements

Achievement details from: 1 September 2013 to 12 March 2014

Total Points: 35

Musical Activity

5 March 2014

Comments: For brilliant progress with her Clarinet lessons

10 Points

hide achievement details ▲

Excellent Effort

5 March 2014

Comments: Expressed great enthusiasm in today's class

15 Points

hide achievement details ▲

Extra-curricular Activity

5 March 2014

10 Points

show achievement details ▼



SCHOOL GATEWAY MOBILE

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To view the details of all achievements listed select the **Expand all** drop down arrow

Pupil Premium

Pupil Premium is one of the main ways that the Government funds schools.

Your child/children may be eligible for Pupil Premium, click **Start** to complete the questionnaire and find out if your child/children qualifies.

Details of the answers you give will not be shared with anyone. If your child/children are eligible, the school will be notified with the name of your child/children and then the school can apply for extra funding. They will not be told what the eligibility is based on.

Welcome, Evie Roberts | [settings](#) | [sign out](#) | [help ?](#)

Schoolgateway

HOME | ABOUT ME | SCHOOL DETAILS

Home > Pupil Premium

Pupil Premium

One of the main ways the Government funds schools is through "Pupil Premium". If you qualify the school could get an additional £1900 every year to improve the education of your child.

You must apply for the school to get this funding. Answer these questions to find out if you qualify. None of your answers are shared with the school, only the end result.

[Start](#)

 **SCHOOL GATEWAY MOBILE**
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 Available on the App Store  Android App on Google play

About Me

To view the contact details the school holds for you, select the **About Me** link on the menu at the top of the screen

If any of your details are incorrect you can inform the school by clicking the **Change Details** button

CHANGE DETAILS

TO: Green Abbey School:

[SEND](#)

Click into the white box and enter your up to date details, to submit these to the school click **Send**

School Details

The School Details screen will show information about the school, including their website

Welcome, Evie Roberts | [Change PIN](#) | [sign out](#) | [help ?](#)

Schoolgateway


HOME | ABOUT ME | SCHOOL DETAILS

Home > School Details

Green Abbey School: Support Madeline

Website: www.greenabbeyschool.co.uk

Details: Headteacher- Mr J Bloggs 1 Green Road Green Abbey Common Greenfields GR1 1EN 01234 567890



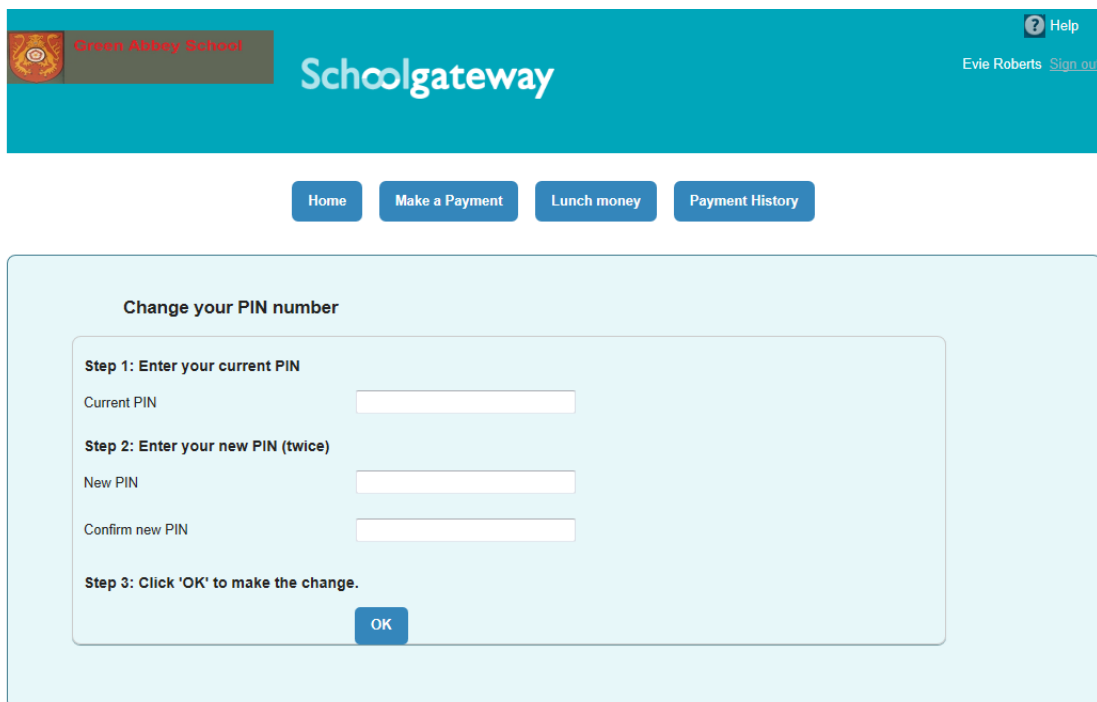
Green Abbey School

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Changing your PIN

If you would like to change your PIN number go to **Settings** in the top right corner of the screen



The screenshot shows the Schoolgateway mobile app interface. At the top, there is a header with the Green Abbey School logo, the text 'Schoolgateway', and a user profile for 'Evie Roberts' with a 'Help' icon and a 'Sign out' link. Below the header are four navigation buttons: 'Home', 'Make a Payment', 'Lunch money', and 'Payment History'. The main content area is titled 'Change your PIN number' and contains three steps:

- Step 1: Enter your current PIN**
Current PIN
- Step 2: Enter your new PIN (twice)**
New PIN
Confirm new PIN
- Step 3: Click 'OK' to make the change.**

Enter your current PIN

Enter your new PIN and again to confirm it

Select **OK** to save your new PIN

Resetting your PIN

To reset your PIN, select the **Forgotten your PIN** link on the login screen

Schoolgateway

Keeping up with what's going on at school is easier than ever



PAY



MESSAGES



TIMETABLE



BEHAVIOUR



ACHIEVEMENT



ATTENDANCE



ABOUT ME



PUPIL PREMIUM

EXISTING USER

NEW USER

EMAIL ADDRESS

The email address that you enter must match the one registered with your school(s)

PIN

LOGIN

[Forgotten your PIN?](#)



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USED BY OVER 2,000 SCHOOLS ACROSS THE UK



 Please enter the email address and mobile number that your school(s) contact you on and press the 'Send PIN' button. You will then be sent a new PIN number by text message.

Step 1: Enter your email address and mobile number

Email Address:

Mobile Number:

Step 2: Send me a new PIN

Enter your email address and the mobile number that is registered with the school and select **Send PIN**

A new PIN will be sent by text message to your mobile phone